

HAMPSHIRE COUNTY COUNCIL

Officer Decision Record

Decision Maker:	Nicola Horsey, Assistant Director Community and Regulatory Services
Date:	22 October 2018
Title:	Temporary closure of Winchester Discovery Centre for Stock Relocation, and Lighting Replacement

Tel: 01962 873625

Email: Samantha.marshall@hants.gov.uk

1. The decision:

- 1.1 To temporarily close Winchester Discovery Centre for a large scale stock move and for lighting replacement in the Children's Library and Community Area. The Library will be closed for two days, on the 1st and 2nd November 2018 inclusive.

2. Reason(s) for the decision:

- 2.1 To enable the safe replacement of insufficient and poor lighting in the Community Zone (ground floor) and Childrens Library. Also to make changes to the layout of the book stock; moving the non-fiction collection from the ground floor to the first floor, fiction books relocated downstairs, and creating more space in the café area to allow easier access to the most popular items (books and magazines). Additionally, the Go Online terminals will be relocated to the first floor.
- 2.2 A significant investment of £30,000 is being made in new books for the Discovery Centre, ensuring Library customers have access to titles that they want to read alongside the broad range of digital resources which are also available to Library customers for loan. The work will include the revision of and removal of old, out of date stock that is in poor condition. The funding will be spent on purchasing popular Adult Fiction titles to include recently published titles, latest editions and prize-winning books. Upgrading the layout to the Library will improve the customer journey throughout the building (being informed by customer feedback) and will offer a more vibrant and uplifting experience when coming into the branch.

3. Other options considered and rejected:

3.1. Reduced service while work is carried out. This is not considered viable due to the volume of work to be carried out and the implications for the health and safety of staff and customers.

4. Conflicts of interest:

4.1. None.

5. Dispensation granted by the Head of Paid Service:

5.1 None

6. Supporting information:

- Additional items may be borrowed in advance of the closure. Customers will be directed to other nearby libraries and to the e-books and e-resources via the library website.
- Functions such as renewals and reservations will still be available through self-service on the website and via HantsDirect
- Access will remain available to the Library Service digital resources for the duration of the closure.

Approved by:

Date:

22 October 2018

Nicola Horsey
Assistant Director Community and Regulatory Services

(on behalf of the Director of Culture, Communities and
Business Services)